

Board of Alderman Regular Open Meeting Minutes

6:00pm

April 26, 2021 303 East Station Drive

Roll Call:

Mayor Steve Crosswhite –yes

Alderman Ashley Long -yes

Alderman Janice Butler -yes

Alderman Kyle Schultz –yes

Alderman Stan Robinson-yes

NOTICE OF PUBLIC HEARING:

April 26, 2021 at 6:00pm at 303 East Station Drive Sturgeon Missouri

The City of Sturgeon will conduct a public hearing to receive comments on the City's proposed changes to the wastewater rate. Ordinance number 916 Sewer rates minimum availability fee for sewer shall be \$20.00 for the first 1,000 gallons. Plus, a rate increase of \$.50 per year on minimum availability starting June 15,2022.

Mayor Steve Crosswhite will now lead the pledge of Allegiance

Mayor Steve Crosswhite will call the Public Hearing to Order:

Notice was given to the Public to receive comments on the City's proposed changes to their wastewater rates.

Mayor Steve Crosswhite asked if any interested person, corporation or political subdivision may present evidence regarding these matters.

He did ask for discussion, question, comments or concerns.

If there are no more questions this public hearing on the new wastewater rates is now over.

Mayor Steve Crosswhite called for a motion for the first reading of Bill number 04262021 by title only.

Alderman Kyle Schultz moved that Bill Number 04262021 be given its first reading by title only seconded by Alderman Stan Robinson with four in favor.

Mayor Steve Crosswhite reads Bill number 04262021 for the first time by title only.

Bill No. 04262021 An Ordinance Repealing Section 700.140 of the Sturgeon City Code and replacing it with a new section 700.140 of the Sturgeon City Code Establishing the water meter availability fee, water rate, and sewer rate effective June 15, 2021 for the City of Sturgeon

Mayor Steve Crosswhite called for a motion for Bill No. 04262021 be given its second reading.

Alderman Ashley Long moved that Bill Number 04262021 be given its second reading by title only seconded by Alderman Kyle Schultz with four in favor.

Bill No. 04262021 An Ordinance Repealing Section 700.140 of the Sturgeon City Code and replacing it with a new section 700.140 of the Sturgeon City Code Establishing the water meter availability fee, water rate, and sewer rate effective June 15, 2021 For the City of Sturgeon

City Clerk Donna Tracy moved that Bill Number 04262021 be passed and adopted by roll call vote.

Alderman Stan Robinson yes, Alderman Janice Butler yes, Alderman Ashley Long yes, Alderman Kyle Shultz yes.

City Clerk Donna Tracy asked that Bill Number 04262021 shall now be Ordinance Number 931

AN ORDINANCE REPEALING SECTION 700.140 OF THE STURGEON CITY CODE AND REPLACING IT WITH A NEW SECTION 700.140 OF THE STURGEON CITY CODE ESTABLISHING THE WATER METER AVAILABILITY FEE, WATER RATE, AND SEWER RATE EFFECTIVE JUNE 15, 2021 FOR THE CITY OF STURGEON MISSOURI.

WHEREAS, the Board of Aldermen have evaluated the current water meter availability fee, current water rates, and current sewer rates in the City of Sturgeon and have determined that an increase in the current fees is required to cover the cost and current operation of the system.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF STURGEON, MISSOURI, TO WIT:

Section 1. That Section 700.140, Use Rate Structure is hereby changed, altered, and amended to read as follows:

- A. Each user shall pay for the services provided by the City based on his/her use of the waterworks and sewage system, as determined by water meter(s) acceptable to the City.*
- B. If a customer uses water which is not returned to the wastewater collection system, they have the option to purchase, install and maintain a separate water meter at their expense. Such as watering the garden, lawn irrigation and filling swimming pool.*
- C. Water Rates.*
 - 1. ¾ inch meter: The minimum availability fee for water for a ¾ inch meter shall be \$19.00 for the first 1,000 gallons of water usage. The water rate after that will be \$8.50 per 1,000 gallons, or part thereof of water usage.*
 - 2. 1 inch meter: The minimum availability fee for water for a one-inch meter shall be \$33.00 for the first 1,000 gallons of water usage. The water rate after that will be \$8.50 per 1,000 gallons, or part thereof of water usage.*
 - 3. 1 ½ inch meter: The minimum availability fee for water for a one and half inch meter shall be \$64.00 for the first 1,000 gallons of water usage. The water rate after that will be \$8.50 per 1,000 gallons, or part thereof of water usage.*
 - 4. 2 inch meter: The minimum availability fee for water for a two inch meter shall be \$102.00 for the first 1,000 gallons of water usage. The water rate after that will be \$8.50 per 1,000 gallons, or part thereof of water usage.*
 - 5. 3 inch meter: The minimum availability fee for water for a three inch meter shall be*

\$202.00 for the first 1,000 gallons of water usage. The water rate after that will be \$8.50 per 1,000 gallons, or part thereof of water usage.

- 6. 4 inch meter: The minimum availability fee for water for a four inch meter shall be \$315.00 for the first 1,000 gallons of water usage. The water rate after that will be \$8.50 per 1,000 gallons, or part thereof of water usage.*
- 7. Any meter size above four-inch meter will be decided at the time of construction.*
- 8. The rate per gallon after the first 1,000 gallons shall automatically increase at a rate of twenty-five cents per year beginning on June 15, 2021 through June 15, 2025. Rates will be reviewed yearly thereafter.*
- 9. Each customer and user who receives water to be used on property located outside the City limits shall pay a premium rate of 50% in excess of the rate charged for use inside the City limits.*
- 10. In addition, each customer and user shall be charged a monthly meter fee of \$1.00 per month per meter.*

D. Sewer Rates. The minimum availability fee for sewer shall be \$20.00 for the first 1,000 gallons. The sewer rate after that shall be \$6.00 per 1,000 gallons of usage. The rate per gallon after the first 1,000 gallons shall automatically increase at a rate of fifty cents per year beginning on June 15, 2022 through June 15, 2026. Rates will be reviewed yearly thereafter. The minimum fee for each commercial or industrial sewer customer shall be not less than the fee for 6,500 gallons of usage. Each customer and user who is connected to the water and sewer system on property located outside the City limits shall pay a premium rate of 50% in excess of the rate charged for use inside the City limits. Each customer and user who is connect to the sewer system, but not the water system, on property locate outside the City limits shall pay a fee for 6,500 gallons of usage.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This Ordinance shall take effect June 15, 2021 and be in force from and after its passage by the Board of Alderman and approval by the Mayor of the City of Sturgeon, Missouri.

Section 4. All other ordinances in conflict are hereby repealed.

Mayor Steve Crosswhite called for a motion for the first reading of Bill Number 04262021-1.

Alderman Kyle Schultz moved that Bill Number 04262021-1 be given its first reading by title only seconded by Alderman Stan Robinson with four in favor.

Mayor Steve Crosswhite reads Bill number 04262021-1 for the first time by title only.

An Ordinance Amending Chapter 135 Boards, Commissions and Committees, Article III Wetlands Improvement Advisory Committee of the Sturgeon City Code

Mayor Steve Crosswhite called for a motion for the second reading of Bill Number 04262021-1.

Alderman Ashley Long moved that Bill Number 04262021-1 be given its second reading by title only seconded by Alderman Kyle Schultz with four in favor.

An Ordinance Amending Chapter 135 Boards, Commissions and Committees, Article III Wetlands Improvement Advisory Committee of the Sturgeon City Code

City Clerk Donna Tracy moved that Bill Number 04262021-1 be passed by Roll Call Vote:

Alderman Stan Robinson yes, Alderman Janice Butler yes, Alderman Ashley Long yes, Alderman Kyle Shultz yes.

City Clerk Donna Tracy asked that Bill Number 04262021-1 shall now be Ordinance 932.

AN ORDINANCE AMENDING CHAPTER 135 BOARDS, COMMISSIONS AND COMMITTEES, ARTICLE III WETLANDS IMPROVEMENT ADVISORY COMMITTEE OF THE STURGEON CITY CODE

BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF STURGEON, MISSOURI, TO WIT:

Section 1. That Article III Wetlands Improvement Advisory Committee is hereby changed, altered, and amended to read as follows:

Article III Wetlands Improvement & City-Wide Infrastructure Advisory Committee

Section 135.130 Establishment of Wetlands Improvement & City-Wide Infrastructure Advisory Committee; Primary Authority.

There is hereby established a Wetlands Improvement & City-Wide Infrastructure Advisory Committee. Said committee shall be comprised of three (3) up to five (5) members residing in the Sturgeon School District, which can include City elected officials and City employees, and which shall have no term of office. The Mayor, with the consent and approval of a majority of the members of the Board of Aldermen, shall appoint such committee members. The primary authority of the Committee is to make recommendations to the Board of Aldermen about possible City wetlands improvements and city infrastructure improvements.

Section 135.140 Vacancies, Removal from Office, Reimbursement For Expenses.

- A. A new Committee member may be appointed by the Mayor with the consent and approval of a majority of the members of the Board of Aldermen to replace an existing Committee member who shall have died, resigned, been removed or when there otherwise is a vacancy in such office.**
- B. The Mayor may, with the consent and approval of a majority of the members of the Board of Aldermen, remove any member of the Wetlands Improvement & City-Wide Infrastructure Advisory Committee for misconduct or neglect of duty.**
- C. No member of the Committee shall receive compensation for serving on such committee, however, the Board of Aldermen shall have the authority, by adopted motion, to reimburse any Committee member for reasonable, authorized and necessary specified expenses incurred in the performance of the Committee member's duties.**

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after the date of its passage and approval.

Section 4. All other ordinances in conflict are hereby repealed.

Mayor Steve Crosswhite called for a motion for the first reading of Bill Number 04262021-2.

Alderman Kyle Schultz moved that Bill Number 04262021-2 be given its first reading by title only seconded by Alderman Stan Robinson with four in favor.

Mayor Steve Crosswhite reads Bill number 04262021-2 for the first time by title only.

AN ORDINANCE REPEALING SECTION 700.080 OF THE STURGEON CITY CODE AND REPLACING IT WITH A NEW SECTION 700.080 OF THE STURGEON CITY CODE ESTABLISHING METER DEPOSITS; METER CONNECTIONS EFFECTIVE JUNE 15, 2021 FOR THE CITY OF STURGEON MISSOURI.

Mayor Steve Crosswhite called for a motion for the second reading of Bill Number 04262021-2.

Alderman Ashley Long moved that Bill Number 04262021-2 be given its second reading by title only seconded by Alderman Kyle Schultz with four in favor.

AN ORDINANCE REPEALING SECTION 700.080 OF THE STURGEON CITY CODE AND REPLACING IT WITH A NEW SECTION 700.080 OF THE STURGEON CITY CODE ESTABLISHING METER DEPOSITS; METER CONNECTIONS EFFECTIVE JUNE 15, 2021 FOR THE CITY OF STURGEON MISSOURI.

City Clerk Donna Tracy moved that Bill Number 04262021-2 be passed by Roll Call Vote:

Alderman Stan Robinson yes, Alderman Janice Butler yes, Alderman Ashley Long yes, Alderman Kyle Shultz yes.

City Clerk Donna Tracy asked that Bill Number 04262021-2 shall now be Ordinance 933.

AN ORDINANCE REPEALING SECTION 700.080 OF THE STURGEON CITY CODE AND REPLACING IT WITH A NEW SECTION 700.080 OF THE STURGEON CITY CODE ESTABLISHING METER DEPOSITS; METER CONNECTIONS EFFECTIVE JUNE 15, 2021 FOR THE CITY OF STURGEON MISSOURI.

WHEREAS, the Board of Aldermen have evaluated the current meter deposits and meter connections in the City of Sturgeon and have determined that an increase in the current fees is required to cover the cost and current operation of the system.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF STURGEON, MISSOURI, AS FOLLOWS:

Section 1. That Section 700.080, Meter Deposits; Meter Connections is hereby changed, altered, and amended to read as follows:

- A. Whenever any dwelling or any lot, parcel of land shall become connected to the system either for water services or sewage services, a meter deposit of one hundred fifty dollars (\$150.00) shall be made.**
- B. Whenever any dwelling or any lot, parcel of land or premises shall become connected to the waterworks and sewage system of the City, the following connection charges shall be imposed (to include, but not limited to, lots that may have an old water meter connection that does not have a backflow device):**
- 1. When connecting to polyvinyl chloride (PVC) or asbestos cement (AC) water main three-fourths-inch pipe, one thousand dollars (\$1,000.00) for connections on the same side of the road as the water main and one thousand five hundred dollars (\$1,500.00) for connections on the opposite side of the road of the water main.**
 - 2. When connecting to any City main, a water-metering system larger than three-fourths (3/4) inch, an additional fee equal to the costs of materials and labor shall be imposed.**
 - 3. When connecting from a lot, parcel of land or premises within the water service boundary area of another waterworks, an additional fee equal to the charge from the other waterworks to authorize the City to serve, provide, and sell water shall be imposed.**
 - 4. Sewer permit: Inside City Limits: one thousand five hundred dollars (\$1,500.00); Outside City Limits: seven thousand five hundred dollars (\$7,500).**
 - 5. If any fees imposed pursuant to this Section remain unpaid on the 21st of the month, the water supply for the lot, parcel of land, or premises affected shall be disconnected and a fifty-dollar (\$50.00) disconnect fee will be added to the delinquent bill, as well as a fifty-dollar (\$50.00) fee for reconnection.**

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This Ordinance shall take effect June 15, 2021 and be in force from and after its passage by the Board of Alderman and approval by the Mayor of the City of Sturgeon, Missouri.

Section 4. All other ordinances in conflict are hereby repealed.

Old Business:

Ordinance 798 & City Code 135.130 – Infrastructure Committee Mayor Steve Crosswhite ask the Board to approve: Mark Perkins, John Gingerich, Ashley Long, Buster Adkisson and Zane Arends to be on the Infrastructure Committee.

Alderman Stan Robinson made a motion to have these five people form the Infrastructure Committee for the City of Sturgeon. The motion was seconded by Alderman Kyle Schultz with four in favor.

Mayor explain the City of Sturgeon does owe Public District Water #10 \$10,558.80 for hook-ups at Sterling Meadows. We do not have a line item in the 2020-2021 budget would the Council be ok to pay this bill in July 2021 and put this expense in the new budget. Yes, the Council said yes that would be fine.

Review bids for park & youth building work Mayor Crosswhite said there were no bids to do the work at the park or youth building. Ask the Council what they wanted to do at this point they all said table it until a later date.

Budget worksheets for fiscal year 2021 – 2022. Mayor Steve Crosswhite did remind all Council members they have their worksheets and what groups they should be working with.

American Rescue Plan information Mayor Crosswhite told the Council he has been listening to different webinars on the subject they will release the details soon.

Downtown Light Pole City Attorney said it will cost more to prosecute the woman who ran over the pole than it is worth it is in the best interest of the City to drop it and move on.

City Personnel Policy is now ready to pass. Alderman Stan Robinson made a motion to accept the City Personnel Policy accepting the edits. The motion was second by Alderman Ashley Long with four in favor. Be noted the City Personnel Policy is updated and approved on April 26, 2021

CDBG Grants Update the City should know something on both grants by the end of the week.

Minutes & Expenditures: Approval of the Regular Open and Closed Meeting Minutes March 22, 2021. Alderman Ashley Long made a motion to accept the Regular Open and Closed Meeting Minutes March 22, 2021. The motion was seconded by Alderman Stan Robinson with four in favor.

Approval of the monthly expenditures and to pay all bills prior to the next meeting.

Alderman Ashley Long made a motion to approve the monthly expenditures and to pay all bills prior to the next meeting. The motion was seconded by Alderman Kyle Schultz with four in favor.

Approval of the Certification letter from the April 6, 2021 Sturgeon Municipal Election Results from the Boone County Clerk:

Mayor:

Danny Joiner 59 votes Mike Butler 61 votes

Alderman Ward I:

Steve Crosswhite 38 votes Stan Robinson 37 votes

Alderman Ward II:

Janice Butler 34 votes

Mayor Steve Crosswhite called for a motion to approve the April 6, 2021 election results.

Alderman Ashley Long made a motion to accept the April 6, 2021 Sturgeon Municipal Election Results, seconded by Alderman Stan Robinson with four in favor.

AT THIS TIME CITY CLERK WILL SWEAR IN NEWLEY ELECTED OFFICIALS:

Mayor Mike Butler, Steve Crosswhite Ward I and Janice Butler Ward II were all sworn into office by City Clerk Donna Tracy.

Appointment of the Mayor Pro Tempore (Mayor Pro-Tem) by Board of Alderman for a one-year term.

Alderman Janice Butler made a motion to elect Ashley Long as Mayor Pro Tempore, for a one-year term, seconded by Alderman Kyle Schultz, with four in favor.

Appointment of the City Clerk

Alderman Kyle Schultz made a motion to appoint Donna Tracy as the City Clerk of Sturgeon for a one-year term, seconded by Alderman Stan Robinson with four in favor.

Appointment of the City Attorney

Alderman Steve Crosswhite made a motion to appoint Jackie Rodgers City Attorney of Sturgeon for a one-year term, seconded by Alderman Ashley Long with four in favor.

Also, the City Attorney did announce to the Mayor and Council the rates for his services will be going up.

Maintenance Department: John Gingerich said Socket is in town they keep hitting water lines also a lot of locates the last four weeks this has taken up a lot of time.

They have worked with Matt Cope cutting down trees for the City. Thomas, Steve Crosswhite, Zane Arends and himself all worked at removing the brush.

The sand and cold mix project is complete they built a place to store the sand and the cold mix at the shop.

John did say they are discharging at Danny Kyle's pond. He did say they met with Gary Cunningham and he did a study showing we have a gaining stream for which is good news.

They did interview two different people for the mowing job here in Sturgeon both applicants did say they want \$13.00 an hour. The Council said no they don't want to pay that much they did ask Brian Perry if he could extend his contract and take over more of the mowing for the City.

The question did come up about the burn pile why does the road have to go so far back. If the burn pile could be closer to the road, it would save the City a lot of money. Also, John will measure to see where the nearest house is. It needs to be 600 feet away from the burn pile. Mayor Mike Butler said we should ask the people who live around the area what they think.

Parks & Trees Board: none

Fair Grounds Board: none

Cemetery Committee: none

Planning & Zoning Commission: none

Recreation Center Board: Johnny Robinson and Rita Estes were both at the meeting. Johnny did want everyone to meet Rita she is now the new Rec Center manager.

He did tell everyone they now have new security system in place it is a very nice system and they are pleased to have it.

New Business:

Mayor Mike Butler asked the board to accept Sergeant David Kelb's resignation. Alderman Steve Crosswhite made a motion to accept Sergeant David Kelb's resignation. The motion was seconded by Alderman Janice Butler with four in favor.

Mayor Mike Butler will ask the board to accept Mr. Geoffrey Neill resignation from the President of the Board of Adjustments.

Alderman Kyle Schultz made a motion to accept Mr. Geoffrey Neill resignation letter. The motion was seconded by Alderman Janice Butler with four in favor.

Discussion on how the board would like to proceed with the Police Department in the City of Sturgeon.

Mayor Mike Butler did ask everyone to be thinking about the direction they want to go with a new Police Officer. Mayor Mike Butler said Donna will get started working on finding us a Police Officer.

City Clerk Donna Tracy: Did suggest to the Mayor and Council when they pass an Ordinance, they should have the first reading at one meeting and the second reading and the passing of the Ordinance at the next meeting.

City Attorney Jackie Rodgers: Went over the Administrative Internal Control Policy with the new Mayor and Council. The highlights are anything \$500.00 or less the department head can buy it. Purchases from \$501.00 to \$4,999.00 if the budget allows the department head must get three quotes. If you can't get three quotes then ask the Mayor for approval. If the budget does not allow then two Alderman and the Mayor must approve the purchase. Purchase of \$5,000.00 needs to be in the budget.

City Attorney Jackie Rodgers said the Purchasing Policy & Guidelines for the City of Sturgeon is for the general public when the City is going out for bids for a City Project.

City Attorney Jackie also announce he will be raising his rates when his contract is up for renewal.

Alderman Janice Butler: none

Alderman Kyle Schultz: none

Alderman Steve Crosswhite: Announce that Sturgeon will be having a COVID-19 Vaccination Clinic at the Youth Center 3:30pm to 6:30pm May 4, 2021 and then again May 25, 2021. He also told Mayor and Council the Welcome to Sturgeon Sign is at the school the Art Class at School is still working on painting it.

Alderman Ashley Long: none

Mayor Mike Butler: Spoke about the recycle bin he said it does make people feel good to recycle.

Alderman Ashley Long made a motion to adjourn seconded by Alderman Janice Butler with four in favor.

Meeting Ended: 7:18pm

Minutes Approved on: May 24, 2021

ATTEST:

City Clerk Donna Tracy

Mayor Mike Butler

The news media may obtain copies of this notice by contacting:

Donna Tracy, City Clerk 303 E Station Dr. Sturgeon Missouri 65284

