

**Board of Alderman Special Open Budget Meeting**

**March 17, 2020**

**6:00pm at 303 East Station Drive Sturgeon Mo 65284**

**Roll Call:**

**Mayor Steve Crosswhite – Yes**

**Alderman Ron Sage- Yes**

**Alderman Janice Butler - Yes**

**Alderman Zane Arends – Yes**

**Alderman Stan Robinson- Yes**

Mayor Steve Crosswhite called the meeting to order:

City Clerk Donna Tracy was not at the meeting.

Mayor Updates: (1) The Mayor review notes taken during a Missouri Municipal League conference call on 3/17/20 pertaining the procedure to follow as a result of the COVID-19 virus. The board took the note home for further review. (2) The Mayor reviewed with the board what other communities in our area are doing about closing city offices/recreation/community centers. The board took these note home for further review. (3) The Mayor recommended the Sturgeon City close our lobby until 4/6/20, and only take phone calls, emails and drop box payments. The board agreed with this temporary change in office procedure. The Sturgeon Recreation Center is also closing daily operations until 4/6/20. We are canceling current reservation on city facilities and will continue this until 4/6/20. (4) The board was notified that the Boone County Clerk may be changing the 4/7/20 election to a new date of 6/2/20. This will need to be approved by the Wester District Court of Appeals. If this does occur, both Zane Arends and Ron Sage have agreed to continue serving until new election is held. The board also reviewed Class 4 City guidelines on term completion, vacancies in office and resignations. (5) City Accountant Marsha Butyenek has started calling people still needing to pay water bills, of our new office closing procedure and explaining to them how they can pay the amount due. (6) The board decided that employees with the Recreation Center needed to work while the recreation center was closed, in order to get paid for part time work. It was okay if they decided not to work. (7) The board agreed to still plan on holding our regularly scheduled March board meeting on the 23<sup>rd</sup>. We may need to limit the attendance, we may need to take temperatures of attendees, but we plan to move ahead with the meeting. MML told us the Mayor has the authority to change a regularly scheduled meeting to a new date if necessary. (8) MML mention during the 3/17/20 conference call that cities may want to pass an ordinance

authorizing the declaration of an emergency by the mayor. Our board decided by consensus not to do this ordinance.

Alderman Updates: None from Alderman.

Discussion on the budget: We reviewed the following department budgets and agreed to accept them as proposed – Youth Center, Trash, and Fair Grounds General & Fair Grounds Events. We agreed to accept the Park budget by adding back \$2500 for tree trimming/removal. We accepted the Street & Road budget with a modification to the training/license/travel lines. The Street & Road budget really doesn't need a designated training budget. At the 3/9/20 meeting we had agreed to accept the proposed budgets for Police, water and sewer. We have left to review Mt. Horeb, Recreation Center and the General budgets.

We also decided to ask Sergeant Kelb to check into the ordinance that applied to people parking their car on the street. Also Sergeant Kelb will be asked to check on tractor trailer parking along city roadways.

With the COVID-19 virus in play, we agreed not to immediately shut off water supply to a home, but we would still charge a late fee. If a customer went more than a month overdue, we might need to reconsider our decision and turn off the water supply.

No closed meeting needed

Motion to adjourn regular meeting made by Alderman Stan Robinson seconded by Alderman Janice Butler with all four in favor.

Meeting Ended: 7:25pm

Minutes Approved on: March 25, 2020

ATTEST:

City Clerk Donna Tracy

Mayor Steve Crosswhite

The news media may obtain copies of this notice by contacting:

Donna Tracy, City Clerk 303 E Station Dr. Sturgeon Missouri 65284